

# Premier ... *Panache* Wedding & Reception

Date: \_\_\_\_\_; Date of Event: \_\_\_\_\_; Time: \_\_\_\_\_ to \_\_\_\_\_

E-Mail: \_\_\_\_\_; Tel: \_\_\_\_\_

Address: \_\_\_\_\_

Five-hour reservation time begins 30-minutes prior to ceremony. Additional Time is \$15 per quarter hour.

**Cost Based on 50 Attendees: \$4,200; Add or Deduct \$28 for Each Attendee Over or Under 50.** If No Beer & Wine Set-Up or Service is desired, Deduct \$50. Panache Provides One-Style Cake Only; If You Wish To Bring Your Own Cake, Deduct \$100.

**Photography:** Brad Acosta is the Photographer for Panache: [www.bradacostaphotography.com](http://www.bradacostaphotography.com)  
A deposit of \$200 is required to confirm his services. Contract with Brad Acosta

**Videography:** Ron Canby is the Videographer for Panache: [www.rgcvideo.com](http://www.rgcvideo.com)  
A deposit of \$200 is required to confirm his services. Contract with Ron Canby

**Horse-Drawn White Wedding Carriage:** Bobby Swinson is the Horseman for Panache Carriage Services.  
Add \$675 for this service. A deposit of \$200 is required to confirm. Contract with Panache

**Wedding & Reception:** Ordained Minister to Officiate Non-denominational Personalized Christian Ceremony or Assist Other Officiant (Officiant: \_\_\_\_\_; May Include Family Unity Ceremony Sections: 1 \_\_, 2 \_\_, 3 \_\_; medallion (add \$60 / ring (add \$65 / neither?); Use of Sound System. with Wireless Microphone; Use of Power Point (Client Provides Operator) and Drop-Down Screen; Announce Traditional Dances; Set-Up Includes Decorated Garden Gazebo with White Chairs Flanking Walkway (aisle); Kneeling Benches with Bible; Provide white linen (table cloths plus skirts on service tables) and accent colors selected by bride ( \_\_\_\_\_ and \_\_\_\_\_). Provide Traditional Prelude, Processional & Recessional Music; and Enhancements as Selected by bride.

**Coordinate, Map & Define Wedding Party:** Maid of Honor Bridesmaids; Best Man + \_\_ Groomsmen: Ring Bearer \_\_ Age \_\_ Carry Actual Rings? \_\_; Flower Girl(s) \_\_ Age(s) \_\_\_\_\_ Note: Drop Live Petals Only); Seating of Mothers \_\_\_\_\_; Total Chairs: \_\_\_\_\_; Front Row Bride's Side: \_\_\_\_\_; Groom's Side: \_\_\_\_\_; Map and Identify Guidance: \_\_\_\_\_; One-Hour Rehearsal (Additional \$75 Charge): \_\_\_\_\_ if yes, Date: \_\_\_\_\_; Time: \_\_\_\_\_ to \_\_\_\_\_. Assist with corsages/boutonnieres. Designated Official Greeters (Greet Guests and ask that they sign Signature Frame) \_\_\_\_\_ & \_\_\_\_\_.

**Inclement Weather Plan:** Ceremony to relocate from Gazebo to Pavilion or Carriage House; determination made by Bride not later than Noon one day prior to the wedding.

**Dances:** **Bride & Groom's First Dance:** \_\_\_\_\_  
Bride & Dad: \_\_\_\_\_  
Groom & Mom: \_\_\_\_\_  
Other: \_\_\_\_\_  
Party Dances: Start with Chicken Dance? \_\_\_\_\_; Masks? \_\_\_\_\_; Mexican Hat Dance? \_\_\_\_\_ Dollar Dance ("Feed the Chicken")? \_\_\_\_\_; Continue on Random Play? \_\_\_\_\_; Bride & Groom may Bring iPod of their favorites or Panache will provide.. Will bring \_\_\_\_\_; Use Panache's \_\_\_\_\_.

**Wedding Cake:** By Panache (butter cream \_\_ or whipped cream \_\_ frosting, with Gum Paste Decorations in Pink? \_\_\_\_\_, Lavender? \_\_\_\_\_, or Multi-Color? Topper: Bride Brings? \_\_\_\_\_; Panache Use? \_\_\_\_\_ Other Delivers Cake to Panache: \_\_\_\_\_

**Beverages:** Fruit Punch \_\_\_ and Iced Tea \_\_\_; Official Toasting: Lemon Lime \_\_\_ and Champagne \_\_\_



**Services Applicable to Alcoholic Beverages**

**Alcoholic Beverages:** Panache does not purchase or sell alcoholic beverages. We Provide Set-Up and Service for Official Champagne Toasts (One Bottle of Champagne Serves up to 11 Guests for toasting); Stem-ware for Serving Red and White Wine ( One 5-Litre Box is usually sufficient for 40 persons ... for 50 , I suggest a 5-Litre box of White Zinfandel and 1 bottle each of a white and a red wine). Beer is served in Frosted Mugs (One and One-Half Bottles or Cans of Beer (No Kegs) per person). Beer and wine that is not consumed will be packed up and returned to the host at the close of the reception.

**Alcohol Service Disclaimer:** It is required that Panache and Panache Staff be held harmless for any alcohol-related incident that may occur at or upon leaving Panache; that Host/Hostess Provide this Relief. Concurrence of this Alcohol-Service Policy is Required in order for alcohol to be served at Panache events due to the inability of Panache Staff to Control Consumption of Individuals (Attendees get drinks for other attendees and it is impossible for Panache staff to know to whom it will be served). Panache will "Close the Bar (last drinks will be served)" thirty minutes prior to close of the event. The closing time may be extended only by the host, by making payment of \$30 per each half-hour extension.

**Designated Drivers:** Hosts are encouraged to arrange for "Designated Drivers," to provide transportation for guests who consume alcohol, as part of their reception planning. **Designated Drivers will be provided free Coke or Pepsi.** Guests who over-indulged are welcome to leave their vehicles in Panache Parking Lot over-night. We request that cars be picked up before 1 p.m. the following day.

**Spirituosous Liquor or Fortified Wine Service:** North Carolina law requires that a Permit be obtained by the host if such is to be served. Caterers are not permitted to obtain the license for the client. Cost of the license is \$50 and is payable to the NC Alcoholic Beverage Control Commission. If you wish to serve liquor, we will provide required Lease Information. Additionally, you must submit with the application the original copy of your Criminal Record Check (which you would obtain through the Sheriff's Office). The NC ABC Commission is located in Raleigh. Their Phone is 919-779-0700. Without a Permit, Permit, no liquor is permitted on the property. (Note: Most hosts settle for serving beer and wine.)

**Alcohol Service Disclaimer Concurrence:** \_\_\_\_\_ **Date:** \_\_\_\_\_



**Please bring to Panache the day prior to your wedding** all items that will be used at your wedding and reception: beer & wine, favors, marriage license, photograph to go in signature frame, etc.

**Non-Taxable Total \$** \_\_\_\_\_ **+ Taxable Total \$** \_\_\_\_\_ **+ Tax \$** \_\_\_\_\_ **= TOTAL: \$** \_\_\_\_\_

**Confirmations:** A fee of \$500 confirms the time and date for an event; \$200 confirms the horse and carriage; and \$25 confirms the wedding cake. Half of the total is due 30 days prior to the event. Modifications may be made up to ten days prior to increase or decrease the number of guests to be served, with 20 persons being a minimum. Charges for all services must be paid in full 10 days prior to the scheduled event; otherwise they may be cancelled by Panache. Confirmation fees acknowledge joint commitments to receive and provide services and are non-refundable. Prices are subject to change without notice, unless previously confirmed.

**DEPOSIT PAID:** \$ \_\_\_\_\_ **BALANCE DUE:** \$ \_\_\_\_\_

**Panache:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Client:** \_\_\_\_\_

**Panache is Licensed, Insured and graded "100" by the Onslow County Health Department**

**We have Proudly Provided Services in Onslow and Surrounding Counties Since 1985**